

CSC Meeting Agenda

Date: 11/10/2021	Time: 4:30 - 5:30
Subject: CSC Meeting	Location: Zoom

Chair: Meredith Strumor, 4 th grade teacher	Co-Chair: Steve Farley, Parent
Attendees:	
Ken Burdette, Principal	Rhoda Pilmer, Parent
Maggie Bixby, AP	Kristy Lyons, Parent arrived at 4:50
Scott Gacon - Parent	Dawn Mendel, Community Member
Julia Jackson - Parent	



Collaborative School Committees

Collaborative School Committees (CSCs) bring together families, staff and community members to create and implement a plan to promote high achievement within a school. Colorado law requires all schools to have a CSC, also referred to as a School Accountability Committees (SAC), to increase the amount of accountability and family involvement in our schools.

What are the main purposes of a CSC?

Every school is required by state statute to have a School Accountability Committee (SAC), which are known as CSCs in Denver. The CSC is responsible for:

- Providing **guidance, evaluation, and recommendations** to the Principal and/or the Instructional Superintendent about spending priorities, Unified Improvement Plans, and more.

The main purposes of a CSC are to:

- Enhance student achievement and school climate by **engaging the school community** in collaborative efforts supporting the school and district's goals.
- Provide **strategic direction** in support of the school's mission and vision as stated in the Unified Improvement Plan (UIP). The UIP, with the school's program design, should serve as the strategic plan for the school.
- Be in **compliance with necessary laws** and regulations (such as state law, district policies and the DCTA contract.)
- Hold **public meetings**.

Are CSCs at Innovation Schools different?

For Innovation schools:

- The scope of duties is the same, though some schools may have a school specific process in their waiver. The name of the group may be different.
- Many innovation schools combine committees, such as the CSC and the ILT into one body. In this case, the combined committee may advise on some additional topics, such as the school calendar and curriculum. The list of topics not in the scope of duties remains the same.
- If the committee is combined, there may be more teachers, but parents should still be the largest group.
- The CSC votes on the annual compensation philosophy and for the renewal of the innovation plan.



Are CSCs at Charter Schools different?

For Charter schools:

- At charter schools, the CSC may have a different name, such as a School Accountability Committee (SAC). The scope of work is largely the same, but is defined by state statute, not district policy.
- It is considered best practice for the CSC/SAC to have a channel of communication with the nonprofit board of directors that oversees the charter school or network. This may include having a board member attend SAC meetings or submitting a report to the board.

Quick Facts:

- The DPS Family and Community Engagement team helps to train staff, parents and community on building and managing effective CSC's, offering district-wide training each semester.
- Guidance and toolkits for CSCs are available on The Commons — See tinyurl.com/AboutCSCs.
- Learn about other school-based committees (pages 9 and 10 of the CSC Handbook) — See tinyurl.com/HandbookCSC.



Collaborative School Committees

DPS as a district is committed to our communities and providing opportunities for them to be active partners in our schools. With this belief, we have outlined what legal compliance for CSCs looks like, but also how schools can move from compliance to commitment in order to implement continuous collaborative spaces for their families and communities to give valuable input in their school.

Features of a Collaborative School Committee

	Compliance	Commitment
Meetings	Quarterly meetings. Must be public.	Monthly meetings. Consider holding CSC meetings at different times than other key parent meetings (e.g. ELA-PAC, academic standard nights, etc.)
Recordkeeping	Keep records of your agenda, minutes, and sign-in sheets. Monthly meeting topics are available on the Monthly Toolkits or Calendar pages. Post agendas publicly (online and physically at the school) at least one working day before the CSC meeting. Minutes must be taken and posted publicly (online and physically at the school). Have a sign-in sheet for attendees. For translations, please email translation@dpsk12.org or call 720-423-3767.	
Membership	There are at least 7 members, parents must be the largest group: <ul style="list-style-type: none"> • 1 Principal (or designee) • 3 Parents • 1 Teacher • 1 Community or business member • 1 School-recognized organization 	There are at least 7 members, parents must be the largest group. See representatives listed in the compliance column. Optional: <ul style="list-style-type: none"> • Students [for middle schools and high schools] • Classified employees
	Efforts should be made to ensure CSC membership reflects the student body (e.g. in terms of race, free/reduced lunch status, ELA status, migrants, disability, and gifted status.)	We recommend that the CSC serves as the primary family involvement structure for schools, and that the other structures [such as Title I Family Engagement and ELA Parent Advisory Committees] function as subcommittees.
Leadership	The members of each school accountability committee shall annually select from among the parent representatives elected to the committee a member to serve as chair or co-chair of the committee.	<ul style="list-style-type: none"> • CSC chairperson is responsible for facilitating official CSC meetings • Secretary compiles minutes. • Officers are selected by consensus.
Elections	Parent and teacher members must be elected by their peers. (That is, parents vote on the parent representatives, and school faculty votes on the teacher representatives.) Elections must occur by May for the following school year, or within first two weeks of school.	Once parents and school faculty are elected by their peers, the elected CSC members vote on the Community Partner/Member to be added to the CSC. Holding elections at the beginning of the school year is recommended to maximize parental involvement.
Decision-making	All decisions should be made by consensus : no decision is made against the will of an individual or a minority.	

Agenda

1) Introduction and Welcome 4:30

- November 19th no school as directed from the district
 - YMCA? Will connect with Adrian tomorrow
- Approved the minutes from the last meeting

2) Questions and Topics to be Discussed from the CSC 4:35

- Football/recess - teachable moments, developmentally appropriate play

- Park Hill Library is a bit slow these days - maybe because we are getting out later (DPS changed our bell schedules because of transportation issues from the district)
 - Maybe parents are being a bit cautious
 - Overall exhaustion for parents and kids
- Bell schedule
 - We will be tier 2 next year so probably 8:25 but also may be moved up to 8:15
 - Very close or as is next year
- Equity work
 - DPS modules
 - Learning about the why and how from the district
 - Black Excellence Committee
 - Met quite a bit last winter
 - Book Club over the summer
 - Some of the road blocks came from support partners from the district leaving
 - Now two groups
 - Black Excellence
 - Equity and inclusion

3) Overall Update on PHE - 4:45

- 686 total students, still down about 3%
- Fatigue - mask and social emotional
 - Connected back to the 19th and having the day off
 - 25/26 para professionals in our building - we are lucky
 - 2 vacancies - interviewing this week
 - We are still looking
- While there some challenges we are also being grateful for our situation
- Quarantine - following DPS and Denver Health which mirrors CDC
 - What will happen to the process after the students are fully immunized
 - Waiting for guidance both for quarantine and masks

4) Discussion about Lost Learning, Mental Health, and Social Emotional Supports. 5:00

- BESS screener data looks healthier than expected
 - Only 3% extremely elevated and a typical year is 5-10%
- Discussed how the last few years have impacted them both socially and emotionally
- We will Continue to work on these skills during morning meetings, recess, etc.
 - Linked back to making healthy choices

Some articles of interest:

<https://www.edutopia.org/article/helping-students-reacclimate-being-others-all-day>

https://www.washingtonpost.com/lifestyle/on-parenting/pandemic-parenting-resilience/2021/11/01/b44418e2-31d8-11ec-9241-aad8e48f01ff_story.html

<https://www.nytimes.com/2021/10/20/parenting/kids-school-students-coronavirus.html>

<https://www.chalkbeat.org/2021/9/27/22691601/student-behavior-stress-trauma-return>

5) Budget Preview 5:20

- \$20,000 carried forward (from 2020/2021 SY to 2021/2022 SY)
- CARES at \$50K for next year
- Per pupil funding will stay the same but will change based on inflation, salary raises
- Projections for next year in January
 - If needed we can have a conversation about choice in