

Pre-Enrollment: 2026-2027

In order to participate in Denver Public Schools online open enrollment, families must pre-enroll their student and create a Parent Portal account if the student is new to DPS.

HOW TO PRE-ENROLL IN DPS

1. New students to DPS

- ☐ Complete the attached Pre-Enrollment form.
- ☐ Collect your required enrollment documents (see Documentation Checklist below).
- ☐ Submit Pre-Enrollment form, with required documents, to any DPS school or Choice Enrollment Center
- ☐ Once your student has been pre-enrolled, you will receive a DPS student ID by email.

2. Create a Parent Portal account

- ☐ Visit <https://myportal.dpsk12.org/>
- ☐ Click "Create an Account".

3. Participate in Round 1 SchoolChoice from Dec 2, 2025 10 a.m. thru Jan 20, 2026, 4 p.m.

- ☐ Visit [SchoolChoice.dpsk12.org](https://schoolchoice.dpsk12.org)
- ☐ Click "Apply" to participate in Round 1 of SchoolChoice.
- ☐ Sign in using your Parent Portal credentials.
- ☐ Add a new student application.
- ☐ Check for email/text confirmation after submitting your application.

If your student is currently in another district but was enrolled in DPS in previous years, you will need to pre-enroll your student to participate in the Online SchoolChoice Process.

DOCUMENTATION CHECKLIST

Submit the documents indicated for your student's grade level to process your SchoolChoice form.

	REQUIRED DOCUMENTS		
Grade Level In 2026-27	Proof of Age <i>Birth certificate; Baptismal record; Hospital record with official signature; Passport; or I-94 (please do not email to the office)</i>	Proof of Address <i>Current utility bill with service address; Valid rental/lease agreement; Warranty deed; Current mortgage statement; Property tax notice; or Signed contract stating your name, closing date and property address</i>	Proof of Income <i>30 consecutive days of paycheck stubs; 2024 W-2; or letter from employer on company letterhead that states hours worked and pay rate. If applicable, proof of non-work income (TANF, food stamps, child support, etc.)</i>
ECE-3 must be 3 by Oct. 1, 2026	✓	✓	Household income and household size must be stated in SchoolChoice application.
ECE-4 must be 4 by Oct. 1, 2026	✓	✓	✓
Kindergarten must be 5 by Oct. 1, 2026	Required for students NEW and returning DPS.	Required for students NEW and returning DPS.	Not required.
Grades 1st - 12th	Required for students NEW and returning DPS.	Required for students NEW and returning DPS.	Not required.
All grades	Immunization records will be required for all grades at the time of registration.		

1. STUDENT INFORMATION

Student's Name

Last _____ First _____ Middle Name _____ ☐ No Middle Name ☐ Male ☐ Female

Student's Primary Home Address (this address impacts student placement):

Street _____ Apt # _____ City _____ State _____ Zip _____

Birthdate: (mm/dd/yyyy)
Current Age:
Current Grade:

/ /

ETHNICITY/RACE (new students only)

This information is required by federal law. Failure to answer questions will result in use of prior racial/ethnic data or an observer identifying for you.

Is your student Hispanic or Latino? ☐ Yes ☐ No

Race (select all that apply): ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White

PREVIOUS SCHOOL INFORMATION
Where is student currently enrolled? School Name: _____ Grade: _____ City, State: _____

Has the student previously attended a DPS school? ☐ Yes ☐ No

DPS School: _____ Grade: _____ School Year: _____

2. GRADE IN 2026-27 *Please select the grade you are applying for.*

☐ECE 3 ☐ECE 4 ☐Kindergarten ☐1st ☐2nd ☐3rd ☐4th ☐5th ☐6th ☐7th ☐8th ☐9th ☐10th ☐11th ☐12th

3. PARENT/ GUARDIAN CONTACT INFORMATION

First Parent/ Guardian's Name
Relationship to Student
Legal Guardian?

 In case of an emergency, contact the person above ☐ First ☐ Second

Primary Contact Phone Number:
☐ Home ☐ Cell ☐ Work

***Txt (SMS):**
E-mail:

*Message and data rates may apply based on your wireless carrier's rate plan. By selecting text message as a contact preference, you consent to receiving recorded automated calls and/or text messages on the mobile phone number you provided.

Parent/Guardian's home address, if different than student's home address

Street _____ Apt # _____ City _____ State _____ Zip _____

Second Parent/Guardian's Name
Relationship to Student
Legal Guardian?

 In case of an emergency, contact the person above ☐ First ☐ Second

Primary Contact Phone Number:
☐ Home ☐ Cell ☐ Work

***Txt (SMS):**
E-mail:

*Message and data rates may apply based on your wireless carrier's rate plan. By selecting text message as a contact preference, you consent to receiving recorded automated calls and/or text messages on the mobile phone number you provided.

Parent/Guardian's home address, if different than student's home address

Street _____ Apt # _____ City _____ State _____ Zip _____

4. SIBLINGS *Only list siblings who reside at the same address and attend DPS.*

Sibling Name (Last, First MI): _____ Student ID #: _____ Gender: _____ Grade: _____ School Name: _____

5. PARENT SIGNATURE *Parent/legal guardian signature is required to process this Pre-Enrollment form.*

By signing this Pre-Enrollment form, I affirm that all information submitted on this form is accurate to the best of my knowledge. I understand that DPS reserves the right to attempt to verify information and documents submitted.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ **Date:** _____



WELCOME TO DENVER PUBLIC SCHOOLS (DPS)

In order to best support your student with the appropriate services, it is very important that you answer all questions accurately and to the best of your ability. Once you have completed this form, please submit to a Denver Public Schools staff member.

HOME LANGUAGE QUESTIONNAIRE

Student's Full Legal Name: _____
Last First Middle

Current Grade: _____ Birthdate: _____/_____/_____
Month Day Year

1) What is the primary language used in the home, regardless of the language spoken by the student?

English	French	Somali	Arabic
Spanish	Nepali	Amharic	Khmer
Russian	Karen	Burmese	Vietnamese
Chinese, Mandarin	Tigrigna	Other - please specify: _____	

2) What is the language most often spoken by the student?

English	French	Somali	Arabic
Spanish	Nepali	Amharic	Khmer
Russian	Karen	Burmese	Vietnamese
Chinese, Mandarin	Tigrigna	Other - please specify: _____	

3) What is the language that the student first acquired?

English	French	Somali	Arabic
Spanish	Nepali	Amharic	Khmer
Russian	Karen	Burmese	Vietnamese
Chinese, Mandarin	Tigrigna	Other - please specify: _____	

4)

★ _____
*Signature of Person Completing Form**

_____/_____/_____
Date

Relationship to Student

**By signing on this line using the e-signature format (/John T. Smith/), I certify that I am the parent/guardian of _____ and am agreeing to use an electronic signature.*

SCHOOL USE ONLY – Steps to follow:

- 1) Date received: _____/_____/_____
- 2) Received by: _____ School Number: _____
- 3) Date entered in Infinite Campus: _____/_____/_____
- 4) Scan and upload HLQ (page 1) into Infinite Campus, with naming convention: School ID#, "HLQ", Student ID# (i.e. 450HLQ712345)
- 5) Date scanned: _____/_____/_____